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21 OCT 1975

MEMORANDUM FOR: Chief, Policy and Plans Group

SUBJECT : Office of Security Monthly Report

1. Forwarded herewith are the statistics for the Personnel Security and Investigations Directorate (PSI) for the month of November 1975.

a. Total Clearance Division receipts for September 1975 increased by 441 cases as compared to August 1975 (1880-1439); field receipts also increased by 280 cases (874-594). Total completions for September decreased by 94 cases as compared to August (1629-1723); field completions decreased by 115 cases (612-727). Total pending cases for September were up 251 cases as compared to August (2354-2103); field pending cases were also up 162 cases (1185-1023).

b. Figures concerning covert receipt cases for September increased by 216 cases as compared to August (861-645). The pending SAA's for September were up 27 cases as compared to August (345-318). ISS & IST receipts for September decreased by 8 cases as compared to August (262-270); completions decreased by 60 cases (252-312). Pending ISS & IST cases for September were up 10 cases as compared to August (575-565).

c. September receipts for reinvestigations increased by 95 cases as compared to August (113-18). Reinvestigation completions for September increased by 7 cases as compared to August (51-44). Pending reinvestigations were up 62 cases as compared to August (180-118).

2. September brought about two assassination attempts on the life of President Ford. The Director of Central Intelligence designated the Office of Security as a focal point for name traces on individuals identified as connected with these attempts. The Security Support Division provided ad hoc support, including liaison with the Secret Service.

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DECLASSIFIED BY: 103453

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13. OSB statistics are attached hereto.

External Activities Branch

1. There were no significant trends during the reporting period. Individual briefings decreased from the previous months; however, Crank Mail has increased 25% in volume. There has also been a slight increase in manuscripts submitted for review and Security approval, mainly from current employees.

2. EAB statistics are attached.

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Monthly Report is attached hereto.



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Deputy Director of Security (PSI)

Atts

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Monthly Activities of the PSI Directorate
(September 1975)

Clearance Division Activity

Total Cases Received	1880
Total Field Cases Received	874
Total Cases Processed	1629
Total Field Cases Processed	612
Total Cases Pending	2354
Total Field Cases Pending	1185

Field Office Investigative Assignments

Total Received	1123
Total Completed	1044
Total Pending	1416

Security Support Division

Operational Support

Total Headquarters and Field Office Manhours	2975
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External Activity

Briefings, Correspondence, Functional Guidance and Outside Activity Total Actions	1014
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Overt	165	(80 - fav.; 85 - note)
Covert	19	
Total		

184

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of SEPTEMBER 1975

1. PROCESSING TIME (For* <u>145</u> Regular Cases)				
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of days):	DAYS in INVESTIGATION	Days in Research and Appraisal		TOTAL DAYS
		SRD	PSD	
	23.4	3.0	6.5	36.1

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	
b. 31 to 60 days	
c. 61 to 90 days	
d. 91 to 120 days	
e. 121 to 150 days	
f. over 150 days	

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	Total	

*This figure does not include _____ cases where clearances were granted without FURTHER, OR IMMEDIATE INVESTIGATION which, if included, would give a grand total of _____ CASES.

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Security Monthly Report

FROM:

Deputy Director of Security
(PSI)

EXTENSION

NO.

DATE

6746

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

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C/PPG

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